

Community Scrutiny Committee work programme (provisional) 2013/14

** This committee has a duty to receive a Crime and Disorder report at least once per year.

meeting	date	topic	Contact officer/lead	Next Exec
2013/14	CIVIC YEAR			
Meeting 2/4 in 2013/14	24 Sept 2013 Report deadline 11 Sept	<ul style="list-style-type: none"> • Report from Health and Well B Panel • Hertford Theatre (end of financial year report) • Housing stock transfer – residual undertakings annual statement • Housing Strategy action plan – annual progress report • EH (revised) Homelessness and Homelessness Prevention strategy • Healthcheck through to June 2013 • Work programme 	<ul style="list-style-type: none"> • Chairman of the Panel • Head of Communications, Community Engagement and Cultural Services • Housing Services Manager • Housing Services Manager • Housing Services Manager • Lead Officer - Performance • Scrutiny Officer 	1 Oct 2013 5 Nov 2013
Member information		<ul style="list-style-type: none"> • 2014/15 Proposed Service Options 		
Meeting 3/4 in 2013/14	19 Nov 2013 Report deadline 6 Nov	<ul style="list-style-type: none"> • Report from Health and Well B Panel • Community Grants review of applications and Q1/Q2 allocation • 6 month point - Review of the revised Housing Register and Allocations Policy (starts 1 May 2013) • Vacancy? • Service Plans monitoring Apr 2013 – Sept 2013 (Community only) • Healthcheck through to Sept 2013 • Work programme 	<ul style="list-style-type: none"> • Chairman of the Panel • Community Engagement Manager/Grants officer • Housing Services Manager • X • Lead Officer - Performance • Lead Officer - Performance • Scrutiny Officer 	3 Dec 2013 7 Jan 2013 4 Feb 2013
JOINT SCRUTINY	14 Jan 2014	<ul style="list-style-type: none"> • 2014/15 Budget items 		
JOINT SCRUTINY	11 Feb 2014	<ul style="list-style-type: none"> • 2014/15 Service Plans • 2013/14 Estimates and 2014/15 		

**Scrutiny Work Programme
Essential Reference Paper B**

		<p style="color: red;">Future targets</p> <ul style="list-style-type: none"> • Residents' Survey analysis and action plan (date TBC) 		
Meeting 4/4 in 2013/14	11 Mar 2014	<ul style="list-style-type: none"> • Report from Health and Well B Panel • Leisure Contract – Year 5 • Update on actions under Ageing Well agenda • Vacancy? • Healthcheck through to Dec 2013 • Work programme 2014/15 	<ul style="list-style-type: none"> • Chairman of the Panel • Head of Environmental Services • Head of Communications, Community Engagement and Cultural Services • X • Lead Officer - Performance • Scrutiny Officer 	<p>8 April 2013 6 May 2013 3 June 2013</p>

The four principles of good public scrutiny:

- ***provides ‘critical friend’ challenge to executive policy-makers and decision-makers***
- ***enables the voice and concerns of the public and its communities***
- ***is carried out by ‘independent-minded governors’ who lead and own the scrutiny role***
- ***drives improvement in public services***

**Community
Scrutiny**

1. To develop policy options and to review performance and scrutinise the policies of the Council relating to Licensing, Environmental Health, Crime and Disorder Reduction, Emergency Planning, Community Development, young people, Leisure, sport, arts, markets, diversity, grants, frontline Councillor engagement, Community Voice, valuing people, housing strategy, private sector housing, disabled facility grants, houses in multiple occupation, housing options, community meals, citizens' advice, benefits, Local Strategic Partnership and health scrutiny.
2. To make recommendations to the Executive on matters within the remit of the Committee.
3. To take evidence from interested groups and individuals and make recommendations to the Executive and Council for policy change and review the performance of outside bodies on matters within the remit of the Committee.
4. To consider issues referred by the Executive, or members of the Committee and where the views of outsiders may contribute, take evidence and report to the Executive and Council on matters within the remit of the Committee.
5. To consider any item referred to the Committee by any Member of the Council who is not a member of this Committee and decide whether that item should be pursued on matters within the remit of the Committee.
6. To appoint annually Standing Panels as may be determined which shall be given a brief to consider a specified service area relating to matters within the remit of the Committee and report back to the Committee on a regular basis as determined by the Committee.
7. To consider any item in the Forward Plan, within the remit of the Committee, to be considered by the Executive (except items of urgent business) before the item is considered by the Executive if requested by the Chairman of the Scrutiny Committee. The relevant report to the Executive will be made available to the scrutiny committee.
8. To consider matters referred to the Committee by the Executive/Portfolio Holder on matters within the remit of the Committee and refer the matter to the Executive following consideration of the matter